



**Supplemental Information Required for
Temporary Encampment Application**

12/29/2009

The Bellevue standards for plans and drawings are necessary for clarity, readability, and permanent storage. Please follow these standards as you prepare your illustrations. If you have any questions concerning your application, please visit or call Development Services (425-452-6800) between 8 a.m. and 4 p.m., Monday through Friday (Wednesday, 10 to 4). Assistance for the hearing impaired: Dial 711 (Telecommunications Relay Service). Our *WEB* address is www.bellevuewa.gov.

GENERAL REQUIREMENTS FOR PLANS:

All items listed below are required unless waived by a land use planner. Please indicate that each item is provided at submittal by checking the box at the far left, leaving the box to the right empty for the planner to check at submittal.

Applicant Reviewer

Encampment Management Responsibility Plan LUC 20.30U.121.A:

Should include the minimum contest identified, including

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| <input type="checkbox"/> | <input type="checkbox"/> | Description of the security measures that are intended. |
| <input type="checkbox"/> | <input type="checkbox"/> | Criteria for rejection of prospective residents. |
| <input type="checkbox"/> | <input type="checkbox"/> | Code of conduct satisfying LUC 20.30U.125.A.2. |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed neighborhood security patrols. |
| <input type="checkbox"/> | <input type="checkbox"/> | Whether and how checks for outstanding arrest warrants and registered sex offender status will be performed. |
| <input type="checkbox"/> | <input type="checkbox"/> | Whether and how residents will be ejected from the encampment. |
| <input type="checkbox"/> | <input type="checkbox"/> | Descriptions and copies of any liability and management agreements. |
| <input type="checkbox"/> | <input type="checkbox"/> | Descriptions and copies of applicable policies of insurance. |
| <input type="checkbox"/> | <input type="checkbox"/> | Transportation management plan complying with LUC 20.30U.125.A.6. |
| <input type="checkbox"/> | <input type="checkbox"/> | Street address of the encampment that will be considered the permanent and fixed address of each resident of the encampment. |
| <input type="checkbox"/> | <input type="checkbox"/> | Discussion of how verifiable identification will be obtained from each prospective and current resident, and discussion of how the resident log required in LUC20.30U.125.A.10 shall be maintained. |

Meet and Confer Requirements LUC 20.30U.122

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| <input type="checkbox"/> | <input type="checkbox"/> | Demonstrate how the requirements for meeting and conferring with the Bellevue Police Department and with schools and known child care facilities within 600 feet of the encampment will be met, including the proposed contents of the notice to schools and child care, and estimated dates of such meetings. Please note that the required public meeting cannot occur until after the requirement to confer with Bellevue Police Department has been satisfied, and no decision may be issued until after the requirement to confer with schools and known child care service providers has been satisfied. |
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Applicant Reviewer

Description of Compliance with the Use Requirements LUC 20.30U.125:

Should include a discussion of all of the requirements set forth, including:

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| <input type="checkbox"/> | <input type="checkbox"/> | Proposed maximum number of residents, where the encampment will be located, and the overall size of the encampment, including all residential and supporting tents, enclosures and other facilities. |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed dates of the encampment, including the first date that encampment facilities will be moved to the site, and the final date that any encampment facilities will be located on the site. |
| <input type="checkbox"/> | <input type="checkbox"/> | Identification of whether, and when, any previous temporary encampment was located on the site, and the final date of such encampment at the site. |
| <input type="checkbox"/> | <input type="checkbox"/> | Description of the impact on parking and vehicular circulation for the host use, including demonstration that minimum parking requirements will be satisfied. |
| <input type="checkbox"/> | <input type="checkbox"/> | Identification of the encampment perimeter and clear demonstration on the accompanying site plan of all required setbacks, proposed location of the required view-obscuring fence or other structure, and location of the single point of ingress and egress for the encampments. Other ingress and egress points necessary for fire safety purposes should be identified, as well as a discussion of how use of such access points will be monitored to ensure one single point of ingress and egress. |
| <input type="checkbox"/> | <input type="checkbox"/> | Demonstration of compliance with the limitations surrounding residence by children under 18. |
| <input type="checkbox"/> | <input type="checkbox"/> | Discussion of compliance with the health and safety provisions of LUC 20.30U.125A.11, including any requested exemption on the basis of substantial compliance, as described in LUC 20.30U.125.A.11.k. |
| <input type="checkbox"/> | <input type="checkbox"/> | Description of any proposed exterior lighting and measures to ensure minimal impacts on adjacent properties. |

Discussion of any requested Hardship Exception LUC 20.30U.127

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| <input type="checkbox"/> | <input type="checkbox"/> | Description of the provision or provisions for which the exception is sought, a demonstration of the substantial burden as a result of application of the provision(s), and the impact on residents of the encampment and surrounding neighborhood should the exception be granted. |
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Analysis of Decision Criteria LUC 20.30U.130

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| <input type="checkbox"/> | <input type="checkbox"/> | Include a discussion of how the proposal, including any exceptions or exemptions requested, satisfies the decision criteria for Temporary Encampments. |
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